

About the speakers

Michael P. Ingardia, PE., Founder and President

Mr. Ingardia has more than 37 years experience working for and with A-E design firms. He conducts training programs and provides consulting services to the A-E design industry on financial and project accounting systems, electronic deliverables, the federal acquisition regulations (FAR), managing project scope creep, and the impact of technology on professional liability.

Jennifer B. Blake, CPA, Senior Accounting Consultant

Ms. Blake has 26 years of experience working for and with A-E design firms. She has worked as an accounting supervisor for a 40-office, nationally known A-E design firm, and was the principal designer and project manager during the firm's in-house development of a new Oracle-based accounting system.

Betsy A. Scott, CPA, Senior Accounting Consultant

Ms. Scott has 40 years of accounting experience working for A-E design firms. She has become a nationally-known expert on the Federal Acquisition Regulation (FAR), DCAA audit procedures (both pre-award and post-project cost audits), and allowable overhead issues.

Mark your calendar for these upcoming ACEC-IL Seminars



- X July 25—Future of Design-Build
- X August (date TBD) — Legal Overview for Engineering Firms
- X Thursday, September 13—Why Do They Do That? Understanding Young Engineers
- X Tuesday-Thursday, September 18-20—Highway Traffic Noise Abatement

Registration forms for the above seminars are or will be available at www.acec-il.org

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Enroll now for 7 PDHs!

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**American Council
of Engineering
Companies
of Illinois**

**The Latest
Federal
Acquisition
Regulations: The
Good, The Bad
and the Ugly!**

**Tuesday, June 19, 2007
DoubleTree Hotel
Bloomington, IL**

The Latest Federal Acquisition Regulations: The Good, The Bad and the Ugly!

About the seminar

The speakers from Systems Management Consultants, Inc. of Overland Park, Kansas are nationally known for their knowledge of A-E contracting terms, FAR & DCAA audit procedures, and the use of A-E accounting software packages. They will address the latest terms of the new Transportation Bill, recently signed into law by President Bush and how to minimize unallowable overhead costs.

Featured Topics

The morning session will focus on Federal Acquisition Regulations (FAR) terms for allowable and unallowable overhead for engineers performing design services for the public sector (federal, state, local and quasi-governmental agencies). You will learn

- how to determine what you can and can not include in determining your allowable FAR overhead;
- project costing and invoicing practices;
- governmental audit rules; and
- how to prepare for a pre- or post-project audit.

The afternoon session will cover

- contract fee types (lump sum, cost plus to a max, and cost plus fixed fee);
- invoicing issues;
- 12 tips for defining scope-of-work; and
- how to identify and invoice for scope creep.

Target Audience

Presented in a non-technical format, expressed in everyday business terms, this program is geared for all engineering staff to help them better understand and improve the contracting and fiscal management aspects of their engineering design projects that fall under FAR requirements.

Agenda (for a total of 7 PDHs)

8:00-8:30am	Registration
8:30am-4:30pm	Session (includes lunch)

Location

DoubleTree Hotel
10 Brickayrd Drive
Bloomington, IL 61701
(309) 664-6446

From the north take I-55 to exit #167 for the northern end of Veterans Parkway. From the south take I-55 to exit #157A for the southern end of Veterans Parkway. The hotel is about 5.5 miles from each exit. The hotel has sleeping rooms available at a discounted rate of \$129. Call the hotel directly to make your reservation. Rooms will be released on May 28.

REGISTRATION FORM

**The Latest Federal Acquisition Regulations:
The Good, The Bad and the Ugly!
Tuesday, June 19, 2007**

Registrants

Name _____ check here if vegetarian meal is required

Name _____ check here if vegetarian meal is required

Name _____ check here if vegetarian meal is required

Company/Firm _____

Address _____

City, State, ZIP _____

Phone _____

Fax _____

E-mail _____

Registration Fees—include continental breakfast, refreshment breaks, lunch, and handout materials.

ACEC member firms and employees (*to see if your firm is a member, go to www.acec-il.org*)

_____ @ \$225 each = \$ _____

Non-Member registration
_____ @ \$295 each = \$ _____

Make checks payable to ACEC-Illinois and send with completed form to:

**American Council of Engineering
Companies of Illinois**

5221 S 6th St Rd., Suite 120, Springfield, IL 62703

**Questions? Contact Dana Saal at 217/528-2460 or
acecdana@acec-il.org**

Registration and Confirmations: Registration and payment should be received by **Tuesday, June 12**. Confirmation notices will NOT be sent. Please keep a copy of this flyer for information.

Refund Policy: Refunds will be made only for cancellations received by noon, June 14, less a \$25 processing fee.

Accessibility: ACEC-Illinois provides accessibility to people with disabilities. Please call 217/529-7430 in advance to make any special arrangements.

Professional Development Hours: Seven (7) Professional Development Hours (PDH) will be issued for this seminar.

Registration forms are also available on the ACEC-IL website at www.acec-il.org/events.cfm.