

**BIG SKY
SKI CONFERENCE
2008**

**SKI
Montana**

**HUNTLEY LODGE
BIG SKY
MONTANA**

**SPONSORED BY
ACEC-MONTANA
ACEC-IDAHO
ACEC-WYOMING**

**FEBRUARY 28 - MARCH 1
2008**



GENERAL INFORMATION

Horse-drawn Sleigh Ride & Prime Rib Dinner—The Lone Mountain Ranch offers an evening horse-drawn sleigh ride and prime rib dinner for children and adults. Just take the public shuttle bus from the Huntley Lodge to the sleigh, then enjoy a 20-minute sleigh ride to the remote North Fork Cabin where a very special prime rib dinner is cooked on an old-fashioned wood fuel cook stove. After dinner return by sleigh to meet the public shuttle bus back to the Huntley Lodge. Friday night reservations are available. Reservations are limited, so register early for this to be assured of accommodations. Reservations are on a first-come, first-serve basis. Adults: \$78; Children age 4–12: \$65; includes gratuity. For safety—only children 4 and older may participate.

Discounted Daily Lift Tickets—Lift tickets will be available at the Big Sky ski shop and the concierge desk at the discounted rate of \$55 per adult per day. This discount is available to conference attendees registered in accommodations through Big Sky. Tickets are to be paid for the day(s) you go skiing. Children under 10 ski and snowboard free (up to 2 children per paying adult). Mountain ski tours may be arranged in advance at no charge.

Cancellation Policies—Cancellations received by January 31, 2008 entitle the registrant to a full registration refund. Cancellations received after that date will be subject to a \$50 service charge. No refunds will be made after February 21. All cancellation requests must be made in writing. Registration substitutions may be made at any time without incurring a service charge.

Professional Development Hours—Earn 8 Professional Development Hours.

What to Wear—All Big Sky Ski Conference activities are casual. Ski clothes are acceptable for all lecture sessions. On the slopes, dress warmly and in layers, so you can adjust for variations in temperature.

FOR MORE INFO

If you have any questions about this conference, please contact ACEC-MT. Send registration and fees to:

American Council of Engineering Companies of Montana

36 South Last Chance Gulch, Suite A, Helena, MT 59601

Phone: 406-457-2617

Fax: 406-443-4614

E-mail: jay@acecmt.org

Website: www.acecmt.org

SPONSORED BY

This conference is a joint effort of the ACEC Member Organizations of Montana, Idaho and Wyoming who invite you to join them for some great skiing, education and networking.

COME TO BIG SKY, MONTANA

It's not only **where** you ski, it's **what** you ski. For many of Big Sky's guests, the ultimate proof of that statement is **Lone Peak**. This tram-served, black diamond-studded mountain is a major test of skill and endurance. It's a playground of steep chutes, narrow couloirs and wide-open powder fields. In addition to Lone Peak, advanced skiers and boarders will want to check out the **Challenger lift** and the back side of **Andesite Mountain**. ■ Skiers and snowboarders can enjoy Big Sky's **terrain park**. This area on North Ambush features a half-pipe, bank turns, rope tow and piped-in music. It's **perfect for the family** that wants to play together on the mountain. All totaled, our diverse terrain is more than you can ski in a week—and more than enough to make your ski trip one to savor. ■ Big Sky offers 3,600 **skiable acres**, 4,350 feet of **vertical** and an **annual snowfall** that exceeds 400 inches. Terrain

PROGRAM SCHEDULE

■ THURSDAY, FEBRUARY 28, 2008

5:00–7:00 pm **Registration Desk Open**

7:00–9:00 pm **Joint ACEC Membership Meeting & Reception**

■ FRIDAY, FEBRUARY 29, 2008

7:00–9:00 am **EDUCATION**

Presented by Mike Ingardia

Design Services Agreements: What is the Best Contract Fee Type for You and Your Client

A presentation of the pros and cons of the various contract fee types: lump sum, costs-plus, costs-plus-fixed fee, billing rate hourly, and billing rate hourly to a max. The discussion will include the pros and cons for each fee type from both designer's side and the client's side. Also included will be some contract language tips and when to use each type (loosely or tightly defined scope of work).

9:00 am–4:00 pm **Ski the Big Sky**

4:00–6:00 pm **EDUCATION**

Presented by Mike Ingardia

The Stealth Project Profit Menace: How to Get Scope Creep on Your Radar Screen

Mr. Ingardia will present 12 steps that assist project managers to more quickly identify "scope creep," the most common killer of project profits on lump sum and hourly-to-a-max design projects.

6:30 pm **Horse-Drawn Sleigh Ride/Prime Rib Dinner**
(optional - advance reservations required)

that varies from satin-groomed cruisers to steep, powdered chutes—all served with a highly **efficient lift network** made up of the tram, high-speed quads, chairlifts, a gondola and several surface tows. Recreational activities abound at Big Sky Resort—downhill skiing, cross-country skiing, snowshoeing, dog sledding and snowmobiling await your pleasure. **No lift lines.** Children 10 and under ski free! Big Sky's Ski School offers **lesson packages** to suit your needs. Plus, the 28,000-square-foot **Snow Crest Lodge** will make the before-and-after ski experience equally uncrowded and convenient for skiers. The ski-in/ski-out facility houses ticket sales, ski rentals, ski school, child care and lockers as well as restaurants and shops. Families will appreciate the one-stop pick up and drop off convenience for both skis and kids. ■ We hope to see you in Montana!

■ SATURDAY, MARCH 1, 2008

7:00–9:00 am **EDUCATION**

Presented by Mike Ingardia

Introduction to the FAR (The Federal Acquisition Regulations)

This morning session will focus on Federal Acquisition Regulations (FAR) terms for allowable and unallowable overhead for architects and engineers performing design services for the public sector (Federal, State, Local and Quasi-Governmental agencies). This session will help you determine what you can and can not include in determining your allowable FAR Overhead, project costing and invoicing practices, explain governmental audit rules, and help you to prepare for a pre-project or post-project audit.

9:00 am–4:00 pm **Ski the Big Sky**

4:00–6:00 pm **EDUCATION**

Presented by Mike Ingardia

Liability at the Speed Light: Design and Delivery in an Electronic World

This critically important new half-day seminar will acquaint design firm management with the basic concepts of how technology initially increased the potential liability exposure within the A-E design industry, but how a well managed technology operation today can significantly reduce that liability exposure and better manage risk.

6:00 pm **Adjourn**

8 Professional Development Hours

The sponsors of this conference cannot be held liable for events beyond their control, such as acts of God, government regulations, disasters or weather-related hazards, civil unrest, terrorism acts, or any other emergency, making it inadvisable or impossible to hold the conference. We will make every effort to inform the participants as soon as possible to enable the participants to cancel hotel and flight arrangements.

LODGING

Big Sky Ski Resort is an all-season, self-contained resort, located 45 miles south of Bozeman, Montana, 9 miles from the turn-off on U.S. Highway 191. It consists of both a mountain village and a meadow village. **Huntley Lodge**—a ski-in/ski-out facility—at the mountain village will be the center of conference activities. Other hotels at the resort are the **Shoshone Condominium/Hotel** and the **Summit at Big Sky**. The conference has reserved rooms at these facilities in the name of the American Council of Engineering Companies of Montana for Thursday, February 28, through Sunday, March 2 (departing March 2). To be assured of accommodations, make your reservations by **January 31, 2008**. For reservations, contact Big Sky Ski Resort at:

Phone: 800-548-4486 or 406-995-5000

Fax: 406-995-5001

Website: www.bigskyresort.com.

■ Huntley Lodge

Guests per room	1	2	3	4	5	6
First Class (2 queens)	\$196	\$221	\$246	\$271		
Deluxe (2 queens)	\$206	\$231	\$256	\$281		
Loft (3 queens)	\$245	\$270	\$295	\$320	\$345	\$370

(Room rates do not include tax or service fees on accommodations.)

Lodge rates include a daily breakfast buffet in the Huntley Dining Room. Breakfast is served daily from 6:30 to 10:30 am only. No credits or refunds will be offered. Children 10 and under sleep free in the same room as parents and enjoy complimentary daily breakfast buffet.

■ Shoshone Condominium/Hotel

Guests per room	1	2	3	4	5	6
Suite (4 guests)	\$336	\$354	\$372	\$390		
Corner Suite (4 guests)	\$348	\$366	\$384	\$402		
Loft Suite (6 guests)	\$456	\$474	\$492	\$510	\$528	\$546

(Room rates do not include tax.)

Shoshone guests have exclusive access to a complete health club spa.

■ Summit at Big Sky

Guests per room	1	2	3	4
Hotel (2 queens/1 king)	\$269	\$294	\$319	\$344
Studio (2 guests)	\$230	\$255		
1-Bedroom (4 guests)	\$495	\$520	\$545	\$570

(Room rates do not include tax.)

TRANSPORTATION

The Bozeman, Montana **airport**, Gallatin Field, is served by Delta, Northwest, United Express, Alaska/Horizon and Big Sky airlines. Visit www.gallatinfield.com.

Ground transportation from Bozeman to Big Sky Resort and surrounding lodging facilities is available from Karst Stage Shuttle. Reservations are required a minimum of 3 days in advance, and should be made on the "Airport Shuttle" page of Karst's web site, www.karststage.com.

Car rental agencies available at the airport are:

Alamo: 800-462-5266

Hertz: 800-654-3131

Budget: 800-527-0700

Enterprise: 800-261-7331

ABOUT OUR SPEAKER

MICHAEL INGARDIA, P.E. is the Founder & President of SMC and AE-Seminars. He has over 35 years of experience with architectural and engineering software and has led workshops for design professional organizations across the country.

His consulting practice has focused on helping design professionals to better manage technology, including finance and project accounting systems, CADD systems, networks, technology-related HR policies, telecommunications, office automation, improved internal support for IT systems, effective design and use of web sites, software piracy problems and how to avoid getting stung by the software police.

Mr. Ingardia was employed for 11 years as the VP of IT for a 2200-employee 40-office design firm. He is a former member of ACEC's Management Practices Committee and a frequent speaker at the local, state and national levels for numerous A-E professional societies, such as ACEC, NSPE, ASCE and AIA.

SKI BIG SKY AND EARN 8 PROFESSIONAL DEVELOPMENT HOURS

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of Montana
36 South Last Chance Gulch, Suite A
Helena, Montana 59601
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ON YOUR OWN

YELLOW- STONE PARK

SKI AND SNOWBOARD PROGRAMS

Backcountry Skiing

Cross-Country Skiing

DOG SLEDDING

SNOW SHOEING

snowmobiling

FAMILY activities

CHILD CARE

SHOPPING AND FOOD

Yellowstone Park—Big Sky skiers have the opportunity for a unique lifetime experience of visiting Yellowstone National Park in the winter. Shuttles run from Huntley Lodge to West Yellowstone, 47 miles south of Big Sky and gateway to the Park (Karst Stage, 800-287-4759). One has the choice to tour the Park via snow-coach (800-221-1151 or 406-646-9310), cross-country skis or by snowmobile. Snowmobile rentals, clothing and equipment are available at Canyon Adventures (406-995-4450). Advance reservations are recommended.

Ski and Snowboard Programs—Big Sky offers a variety of skiing and snowboarding programs. Big Sky's ski school is staffed by highly qualified ski instructors from the U.S. and Europe. You can hire a guide or you can jump into a clinic of your choice: mogul or powder skiing, ski racing, style or cross-country and telemark. There are all kinds of lesson packages to suit your needs. Children's ski and snowboarding school programs are available for age 3 and up. Professionally tuned skis, boots and bindings, as well as high performance demo skis, and snowboards are available for rental. The ski shop will repair and tune skis overnight. Call the ski staff for more information at 406-995-5743 or 800-548-4486 or log on to the website at www.bigskyresort.com.

Backcountry Skiing—Venture next door to Bee Hive Basin, Porcupine Creek or other parts of neighboring Gallatin National Forest, or tour Yellowstone National Park. Stop in the local shops for area maps, advice on trails, rental equipment and updated avalanche forecasts. Call Grizzly Outfitters (406-995-2939; website: www.grizzlyoutfitters.com) or Gallatin Alpine Sports (406-995-2313; website: gallatinalpinesports.com) for more information.

Cross-Country Skiing—The nationally renowned Lone Mountain Guest Ranch, located 5 miles from Huntley Lodge, offers over 45 miles of groomed trails for cross-country skiers. Nordic ski lessons are available, as are rental equipment and guided tours. Call 406-995-4644 or log on to the website at www.lmranch.com for more information.

Dog Sledding—Experience the thrill of driving a sled dog team during half- or full-day adventures in nearby Moonlight Basin. Contact Spirit of the North at 406-995-3424 or check their website at www.huskypower.com for more information.

Snowshoeing—Rent top-of-the-line snowshoes and check out Big Sky's new trail that starts at the base of Andesite and Lone Mountains. Call Lone Mountain Ranch at 406-995-4644, Big Sky Sports 406-995-5840 or Grizzly Outfitters 406-995-2939.

Snowmobiling—Gallatin Canyon, in the immediate Big Sky area: Enjoy the beauty of Big Sky by snowmobile in the Gallatin National Forest and on Buck Creek Ridge. Call Canyon Adventures at 800-520-7533 or 406-995-4450 or log on to the website at www.snowmobilemontana.com for more information.

Family Activities—Big Sky Resort's *Focus on Fun* free family program offers benefits throughout the winter season. Daily activities for kids of all ages are provided. The varied programming includes fireside bedtime story readings for young kids, macramé jewelry-making for teens, puzzle and game nights for the entire family, and movie theme nights. Unique programs to the alpine experience are dog rescue demonstrations with the Big Sky Ski Patrol, ski tuning clinics and on-mountain scavenger hunts.

Child Care—*Lone Peak Playhouse* is a licensed day care center at Big Sky. Spaces are limited, and require advance registration (the earlier the better) and record of immunization. In addition to their full- and half-day programs, children 4 to 6 years old with confirmed reservations have the option to attend the mini-camp program offered by Big Sky Ski Resort. Call 406-995-5847 for more information.

Shopping & Food—There are many fine shops in the resort complex, and Big Sky and Gallatin Canyon have a variety of excellent restaurants and a number of taverns with a variety of live music to set your toes to tapping.

REGISTRATION



American Council of Engineering Companies
of Montana

In cooperation with ACEC-Idaho and ACEC-Wyoming

Big Sky Ski Conference • Huntley Lodge • Big Sky, Montana
February 28 - March 1, 2008

Name _____ Nickname for badge _____

Address _____

City/State/Zip _____

Telephone _____ Fax _____ E-mail _____

Registration

	By January 31	After January 31	TOTAL
<input type="checkbox"/> ACEC Member	\$325	\$375	\$ _____
<input type="checkbox"/> Non-member	\$375	\$425	\$ _____

Spouse/Guest Registration

Spouse/guest name as it should appear on badge:
Name _____ Degree _____ Nickname _____

Please check if spouse/guest plans to attend:

Friday Reception (No charge)

Horse-drawn Sleigh Ride & Prime Rib Dinner (optional—6:30 pm, Lone Mountain Ranch)

Friday, February 29

_____ Number of adults (age 13 & over) **\$78** \$ _____

_____ Number of children (age 4–12) **\$65** \$ _____

(Note: For safety—only children 4 and older may participate.)

Name(s) of ALL participants: _____

TOTAL REGISTRATION FEES—payment must accompany registration.

TOTAL \$ _____

Cancellation Policies: Cancellations received before **January 31, 2008** entitle the registrant to a full registration refund. Cancellations received after that date will be subject to a \$50 service charge. **No refunds after February 21, 2008.** All cancellation requests must be made in writing. Registration substitutions may be made at any time without incurring a service charge.

Please mail registration and fees to:

American Council of Engineering Companies of Montana ■ 36 S. Last Chance Gulch, Suite A ■ Helena, MT 59601

PHONE **406-457-2617** • FAX **406-443-4614** • EMAIL **jay@acecmt.org** • WEBSITE **www.acecmt.org**